

# TONBRIDGE AND MALLING BOROUGH COUNCIL

## CABINET

Wednesday, 25th June, 2014

**Present:** Cllr N J Heslop (Chairman), Cllr Mrs J A Anderson, Cllr M A Coffin, Cllr Mrs M F Heslop, Cllr B J Luker, Cllr Mrs S Murray and Cllr M R Rhodes

Councillors O C Baldock, M A C Balfour and D J Cure were also present pursuant to Access to Information Rule No 22.

Apologies for absence were received from Councillor J A L Balcombe and the Chairman of the Overview and Scrutiny Committee, Councillor Miss A Moloney.

### PART 1 - PUBLIC

#### **CB 14/46 DECLARATIONS OF INTEREST**

Councillor M Coffin declared an Other Significant Interest in the item on West Kent Leader Programme 2015 - 2020 as a recipient of funding under the Programme and withdrew from the meeting during its consideration.

#### **CB 14/47 MINUTES**


**RESOLVED:** That the Minutes of the meeting of the Cabinet held on 25 March 2014 be approved as a correct record and signed by the Chairman.

### MATTERS FOR RECOMMENDATION TO THE COUNCIL

#### **CB 14/48 CORPORATE PERFORMANCE PLAN 2012/15 - REVIEW AND UPDATE**

The joint report of the Leader and Chief Executive presented an updated Corporate Performance Plan for 2012/15. The Plan included a review of progress after the first two years of its three year term with further progress expected in the current year. The Overview and Scrutiny Committee at its meeting on 11 June 2014 had commended the Plan for adoption and it was noted that subsequently only minor updates had been made to two indicator results.


In introducing the report the Chief Executive emphasised the importance of the Plan as a management tool which was regularly monitored by the Management Team. Members commended the significant amount of work involved and recorded thanks and good wishes to the Improvement and Development Manager for his contribution.

**RECOMMENDED:** That the Corporate Performance Plan for 2012/15 be adopted by the Council. 

**\*Referred to Council**

**CB 14/49 RISK MANAGEMENT STRATEGY**


The joint report of the Chief Executive and Director of Finance and Transformation reviewed the current Risk Management Strategy. No amendment was considered to be required and the strategy had been endorsed by the Audit Committee at its meeting on 16 June 2014 with officers noting some minor drafting adjustments for the final version.

**RECOMMENDED:** That the Risk Management Strategy set out at Annex 1 to the report be adopted by the Council. 

**\*Referred to Council**

**CB 14/50 LOCAL CODE OF CORPORATE GOVERNANCE**

The joint report of the Chief Executive and Director of Finance and Transformation reviewed the Local Code of Corporate Governance and presented a revised draft containing one change to include reference to the Council's Strategic Risk Register. It was noted that the Code had been considered by the Audit Committee on 16 June 2014 and commended for adoption.

**RECOMMENDED:** That the revised Local Code of Corporate Governance set out at Annex 1 to the report be adopted by the Council. 

**\*Referred to Council**

**CB 14/51 TREASURY MANAGEMENT UPDATE AND ANNUAL REPORT FOR 2013/14**

The report of the Director of Finance and Transformation advised that a report detailing treasury management activity undertaken in April of the current financial year together with the treasury management outturn position for 2013/14 had been considered by the Audit Committee on 16 June 2014.

It was noted that the action taken by officers had been commended for endorsement.

**RECOMMENDED:** That 

(1) the action taken by officers in respect of Treasury Management activity for April 2014 be endorsed; and

(2) the 2013/14 outturn position be noted.

**\*Referred to Council**

**DECISIONS TAKEN IN ACCORDANCE WITH PARAGRAPH 4,  
PART 3 OF THE CONSTITUTION****CB 14/52 PEER CHALLENGE REPORT**

Decision Notice D140080CAB

**CB 14/53 REVENUE AND CAPITAL OUTTURN 2013/14**

Decision Notice D140081CAB

**CB 14/54 COMMUNITY ENHANCEMENT FUND**

Decision Notice D140082CAB

**CB 14/55 USE OF URGENCY PROCEDURE TO APPROVE NEW CAPITAL  
PLAN SCHEME TO SUPPORT INTRODUCTION OF INDIVIDUAL  
ELECTORAL REGISTRATION**

Decision Notice D140083CAB

**CB 14/56 RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY  
COMMITTEE - REVIEW OF POSTAGE AND COURIER COSTS**

Decision Notice D140084CAB

**CB 14/57 WEST KENT LEADER PROGRAMME 2015-2020**

(Item ERG 14/13 referred from Economic Regeneration Advisory Board Minutes of 3 June 2014)

Decision Notice D140085CAB

**MATTERS SUBMITTED FOR INFORMATION****CB 14/58 MATTERS REFERRED FROM ADVISORY BOARDS**

The notes of the meetings of the following Advisory Boards were received, any recommendations contained therein being incorporated within the decisions of the Cabinet reproduced at the annex to these Minutes.

Community Safety Advisory Board of 1 April 2014  
Finance, Innovation and Property Advisory Board of 14 May 2014  
Strategic Housing Advisory Board of 19 May 2014  
Local Environmental Management Advisory Board of 27 May 2014  
Communities and Health Advisory Board of 2 June 2014  
Economic Regeneration Advisory Board of 3 June 2014  
Planning and Transportation Advisory Board of 4 June 2014  
Leisure and Arts Advisory Board of 10 June 2014

**RESOLVED:** That the report be received and noted.

**CB 14/59 MATTERS REFERRED FROM ADVISORY PANELS AND OTHER GROUPS**

The Minutes of the meetings of the following Advisory Panels and other Groups were received, any recommendations contained therein being incorporated within the decisions of the Cabinet reproduced at the annex to these Minutes.

Joint Transportation Board of 9 June 2014

**RESOLVED:** That the report be received and noted.

**CB 14/60 WELFARE REFORM**

The Cabinet received a comprehensive report by the Director of Finance and Transformation which gave details of progress of the Government welfare reform agenda and assessed its impact on the Council's services and residents of the Borough.

Concern was expressed about the availability of support for residents facing serious financial and other pressures and attention drawn to the Council's partnership working with other public and voluntary sector bodies to fill the gaps in the support networks.

**RESOLVED:** That the report be received and noted.

**CB 14/61 LOCAL INDICATORS 2013/14**

The Director of Central Services presented the results for the fourth quarter and, cumulatively, for the whole of the previous financial year for those local indicators that were monitored regularly.

**RESOLVED:** That the report be received and noted.

**CB 14/62 EXCLUSION OF PRESS AND PUBLIC**

The Chairman moved, it was seconded and

**RESOLVED:** That as public discussion would disclose exempt information, the following matters be considered in private.

**PART 2 - PRIVATE**

**DECISIONS TAKEN IN ACCORDANCE WITH PARAGRAPH 4,  
PART 3 OF THE CONSTITUTION**

**CB 14/63 LAND CHARGES - PROPERTY SEARCHES LITIGATION**

**(LGA 1972 Sch 12A Paragraph 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings)**

Decision Notice D140086CAB

The meeting ended at 8.45 pm